

2020 PRESIDENTIAL GENERAL ELECTION

NOVEMBER 3, 2020

CITY/TOWN CLERK CALENDAR

(Cal. Elec. Code. §1301, §9200 et seq., §10002, §10100 et seq.)

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If you have any questions or comments, please call (909) 387-8300 or visit our website at www.sbcountyelections.com.

DATE	RESPONSIBLE PARTY	DESCRIPTION
Jun 26 (E-130)	City Council/ City Clerk	<u>Adopt Resolution Calling Election</u> (Cal. Elec. Code §330, §10002, §10403) ROV requests that cities adopt resolutions calling an election to be consolidated with a statewide election, requesting the San Bernardino County ROV conduct the election, and identifying the city offices up for election by E-130.
Jun 29 to Jul 13 (E-127 to E-113)	City Clerk	<u>Notice of Election Publication Period</u> (Cal. Elec. Code §12101,; Gov’t. Code §6060, §6061) Publish Notice of Election one time between these dates.
Jun 29 to Oct 27 (E-127 to E-7)	City Clerk	<u>Notice of Measure Publication Period</u> (Cal. Elec. Code §12111; Gov’t. Code §6060, §6061) The City Clerk shall publish a synopsis of the measure at least one time no later than one week before the election. The City Clerk shall consolidate the notice of election and the notice of measure to be voted on into one notice if the measure was placed on the ballot before the notice of election is published. Notice of measure shall include deadline for filing arguments.
Jul 6 (E-120)	City Council / City Clerk	<u>Deadline to Adopt Regulations Regarding Candidate Statements</u> (Cal. Elec. Code §13307(f)) Deadline for jurisdictions to adopt or amend regulations regarding charges for printing candidate statements.
Jul 13 to Aug 7 (E-113 to E-88)	Candidates / City Clerk	<u>Candidate Filing Period</u> (Cal. Elec. Code §10220, , §13311; Gov’t. Code §87200 et seq.) Candidates may request and file candidate filing documents in order to run for office. Candidate statements are confidential until the end of the filing period. Candidates must file a Statement of Economic Interest.

<p>Jul 13 to Aug 7 (E-113 to E-88)</p>	<p>Candidates / City Clerk</p>	<p><u>Candidacy Withdrawal Period</u> (Cal. Elec. Code §10224, §13307(a)(3))</p> <p>A candidate may withdraw his or her nomination papers until the close of the nomination period.</p>
<p>Jul 31</p>	<p>Candidates / Committees / City Clerk</p>	<p><u>Deadline FPPC: Semi-Annual Filing</u> (Gov't. Code §84200)</p> <p>Candidates and Committees campaign disclosure statements are due.</p>
<p>Aug 7 (E-88)</p>	<p>City Clerk</p>	<p><u>Deadline to Submit Ordinance/Measure</u> (Cal. Elec. Code §1405, §9222)</p> <p>Last day for all documents associated with an ordinance or measure to be submitted to ROV if a measure is to be included on the ballot.</p>
<p>Aug 7 or Aug 12 to Aug 20 (E-88 or E-83 to E-75)</p>	<p>City Clerk</p>	<p><u>Start of Appointment to Office Period</u> (Cal. Elec. Code §10229)</p> <p>If on this date no one or only one person has been nominated, the officer conducting the election shall inform the governing body that it may, at a regular meeting or special meeting held before the election, adopt one of the following:</p> <ol style="list-style-type: none"> 1. Appoint the person who was nominated. 2. If no one has been nominated, appoint any eligible elector. 3. Hold the election. <p>The provisions of this section shall not apply if, at the regularly scheduled municipal election, more than one person has been nominated to another city office to be elected on a citywide basis or, a city measure has qualified and is to be submitted to the voters at that municipal election.</p> <p>The City Clerk shall publish a notice of the facts described in this section and the courses of action available. Publication shall be made pursuant to Gov. Code §6061. After the fifth day following the date of publication, the City Council may make the appointment or direct an election to be held.</p> <p>If by the 75th day before the municipal election, no person has been appointed to office pursuant to Cal. Elec. Code §10229, the election will be held. Notwithstanding Chapter 1 (commencing with Section §8600) of Division 8 or any other provision of the law to the contrary, if the governing body of the city makes an appointment pursuant to Cal. Elec. Code §10229, the City Clerk shall not accept for filing any statement of write-in candidacy, which is submitted after appointment.</p>

**Aug 8 to Aug 12 (E-87 to E-83)	Candidates / City Clerk	<u>Candidate Filing Extension Period</u> (Cal. Elec. Code §10225) If an eligible incumbent fails to file candidate filing documents by August 7, 2020, there will be a 5-calendar-day extension during which any candidate, other than the incumbent, may file. Note: There is no eligible incumbent in the first election for a newly created City Council office by district/division/ward.
**Aug 8 to Aug 17 (E-87 to E-78)	City Clerk	<u>Candidate Statement Public Examination Period</u> (Cal. Elec. Code §13313) Candidate statements are available for public examination. During this period, any citizen may seek a writ of mandate or an injunction requiring the material in the statements to be amended or deleted.
Aug 10 (E-85)	Candidates / City Clerk	<u>Deadline to Withdraw Candidate Statements</u> (Cal. Elec. Code §13307(a)(3)) Last day to withdraw candidate statements, unless there is an extension of the nomination period. Withdrawal of candidate statements must be in writing to the City Clerk.
Aug 12 (E-83)	City Council	<u>Deadline to Withdraw Measure</u> (Cal. Elec. Code §9605) Whenever a legislative body has ordered that a measure be submitted to the voters of any jurisdiction at an election, the order of election shall not be amended or withdrawn after this date.
Aug 13 to **Aug 22 (E-82 to E-73)	City Clerk	<u>Extension of Candidate Statement Public Examination Period</u> (Cal. Elec. Code §13313) Candidate statements filed during the candidate filing extension period are available for public examination. During this period, any citizen may seek a writ of mandate or an injunction requiring the material in the statements to be amended or deleted.
Aug 13 (E-82)	Secretary of State	<u>Randomized Alphabet Drawing Date</u> (Cal. Elec. Code §13112) The Secretary of State shall conduct a drawing of letters of the alphabet to determine the order in which candidates will appear on the ballot.
Aug 13 (E-82)	Candidates / City Clerk	<u>Deadline to Withdraw Candidate Statements Submitted During Extension Period</u> (Cal. Elec. Code §13307(a)(3)) In the event there is an extension of the nomination period, candidates may have until this date to withdraw their candidate's statement. Withdrawal of candidate statements must be in writing to the City Clerk.

Aug 14 (E-81)	City Clerk	<u>Deadline to Submit Names of Candidates to ROV</u> (Cal. Elec. Code §10403(c)) Submit to ROV, the names and ballot designations of candidates as they are to appear on the ballot. The Certified List should be submitted in alphabetical order by office.
Aug 14 to Oct 27 (E-81 to E-7)	City Clerk	<u>Publication of Nominee Names</u> (Cal. Elec. Code §12110; Gov't. Code §6060) The City Clerk shall not later than one week before the election publish a list of names of the nominees, in the order in which they will appear on the ballot.
*Sep 7 to Oct 20 (E-57 to E-14)	Candidates / City Clerk	<u>Write-in Candidate Filing Period</u> (Cal. Elec. Code §8600 et seq.; §15340 et seq.) Write-in candidates may request and file candidate filing papers to become a qualified write-in candidate on the ballot.
Sep 24 (E-40)	Candidates / Committees / City Clerk	<u>Deadline FPPC: 1st Pre-Election Campaign Statement Filing</u> (Gov't. Code §84200.8(a)) Candidates must file the first pre-election campaign disclosure statement.
Oct 5 to Nov 2 (E-29 to E-1)	Registrar of Voters	<u>Early Voting Period</u> Early Voting will be available at ROV Office starting on Oct 5 and will likely be expanded to additional off-site locations later in the month. Locations will be posted at www.sbcountyelections.com .
Oct 5 to Oct 27 (E-29 to E-7)	Registrar of Voters	<u>Mail Ballots</u> Mail ballots delivered to the U.S. Post Office.
Oct 5 to Nov 3 (E-29 to E-0)	Registrar of Voters	<u>Mail Ballot Drop Off Period</u> Mail Ballot Drop off locations will be available to receive ballots. Locations can be found at www.sbcountyelections.com .
Oct 13 (E-21)	Registrar of Voters	<u>Voter Information Guide Mailed Voters</u> (Gov't. Code §57148; Cal. Elec. Code §13303, §13307(b)) ROV shall mail a Voter Information Guide to each voter who is registered at least 29 days prior to the election. It is the goal of ROV to deliver the majority of the Voter Information Guides to the U.S. Postal Service by Sep 29 (E-35).

<p>Oct 19 (E-15)</p>	<p>Registrar of Voters</p>	<p><u>Deadline to Submit Voter Registration</u> (Cal. Elec. Code §2102)</p> <p>Last day to register to vote in this election. Note: State may extend this deadline for this election due to COVID-19.</p>
<p>Oct 20 to Nov 3 (E-14 to E-0)</p>	<p>Registrar of Voters</p>	<p><u>Conditional Voter Registration Period</u> (Cal. Elec. Code §2170)</p> <p>Citizens that miss the voter registration deadline can still register and vote in person at ROV office or at an Early Vote site on or before Election Day, or at a polling place on Election Day.</p>
<p>Oct 22 (E-12)</p>	<p>Candidates / Committees / City Clerk</p>	<p><u>Deadline FPPC: 2nd Pre-Election Campaign Statement Filing</u> (Gov't. Code §84200.8(b))</p> <p>Candidates must file the second pre-election campaign disclosure statement.</p>
<p>Oct 27 (E-7)</p>	<p>Voters/ Registrar of Voters</p>	<p><u>Deadline to Submit Vote by Mail Ballot Applications</u> (Cal. Elec. Code §3001, §3006, §3021, §3200)</p> <p>Applications to be mailed a ballot must be submitted to ROV by this date.</p>
<p>Oct 31 to Nov 2</p>		<p><u>In Person Voting</u></p> <p>In person voting is available at any of our polling place locations on the Saturday, Sunday and Monday prior to election. For information on locations for in person voting you may go online to www.sbcountyelections.com or by calling ROV at (909) 387-8300 or (800) 881-VOTE (8683). Polls are open from 8 a.m. to 5 p.m.</p>
<p>Nov 3</p>		<p><u>Election Day</u></p> <ol style="list-style-type: none"> 1) Vote by Mail. Mail ballots may be returned to any mail ballot drop-off location during normal business hours, to any polling place, to any early vote site, or to ROV. 2) Vote at assigned polling place. Polling place assignments can be found on the back of the Voter Information Guide, online at www.sbcountyelections.com, or by calling ROV at (909) 387-8300 or (800) 881-VOTE (8683). Polls are open from 7 a.m. to 8 p.m.

<p>Nov 4 to Dec 1 (E+1 to E+28)</p>	<p>Registrar of Voters</p>	<p><u>Official Canvass Period</u> (Cal. Elec. Code §15301, §15302, §15303, §15372)</p> <p>ROV shall commence the official canvass no later than the first Thursday following the election. The canvass for the Presidential contest shall be completed no later than 28 days after the election. ROV plans to complete the canvass for all other offices on the same day.</p> <p>The official canvass shall include, but not be limited to:</p> <p>An inspection of all materials and supplies returned by poll workers. A reconciliation of the number of ballots counted, spoiled, canceled, under voted, over voted, or as otherwise provided by statute, with the number of votes recorded, including vote by mail and provisional ballots, by the vote counting system. Processing and counting any valid vote by mail and provisional ballots not included in the semifinal official canvass. Counting any valid write-in votes. Reproducing any damaged ballots, if necessary. Reporting final results to the elections official and the Secretary of State, as required.</p>
<p>Dec 1 (E+28)</p>	<p>City Clerk / City Council</p>	<p><u>Statement of Results</u> (Cal. Elec. Code §15372(a))</p> <p>The elections official shall prepare a certified statement of the results of the election and submit it to the governing body within 30 days of the election. As indicated in the prior calendar item, ROV intends to complete the canvass of all contests by E+28.</p> <p>(Cal. Elec. Code §10262(b))</p> <p>For a consolidated election, the city elections official, upon receipt of the results of the election from the elections official conducting the election, shall certify the results to the governing body which shall, no later than the next regularly scheduled city council meeting following presentation of the 28-day canvass of the returns, or at a special meeting called for this purpose, comply with applicable provisions of Section 10263.</p> <p><u>Declare Candidates</u> (Cal. Elec. Code §10263(b))</p> <p>For a consolidated election, the governing body shall meet at its usual place of meeting no later than the next regularly scheduled city council meeting following presentation of the 28-day canvass of the returns, or at a special meeting called for this purposes, to declare the results and to install the newly elected officers.</p>

*Note: Whenever a date prescribed by laws falls on a weekend or holiday, such act may be performed on the next business day. Dates have been adjusted. (Cal. Elec. Code §15; Gov. Code §§6700, 6701)

**Note: Date falls on a weekend or state holiday; it does not move forward to the next business day.