



City of Grand Terrace (9911)

Application For New Business License for Businesses Located in Grand Terrace

Applicant(s) must receive final approval from the City before an Official license can be issued and before operating within the City Limits of Grand Terrace.

Annual business licenses expire on December 31st of each year and are due on or before the last day in January

Remit To: City of Grand Terrace • c/o Avenu Insights & Analytics • 373 East Shaw Ave Box 367 • Fresno, CA 93710
Toll Free Phone: (866) 240-3665 • Fax: (855) 219-4338 • Email: muniblsupport@avenuinights.com

ZONING APPROVAL/CITY APPROVAL INFORMATION:

- If you are a new business located in Grand Terrace, a business relocating to Grand Terrace or a business changing locations within Grand Terrace, you will need to contact Community Development for information regarding zoning approval at (909) 824-6621 ext. 3.
Completion of a new business application alone does not confirm approval for operating a business in Grand Terrace.
Applicant(s) must receive final approval from the City before an official license can be issued and before operating within the City Limits of Grand Terrace. Failure to receive the proper zoning or City approvals will delay the issuance of a business license.

*NOTIFICATION: AREAS SHADED IN GRAY SHALL BE CONSIDERED PUBLIC INFORMATION PER THE CALIFORNIA PUBLIC RECORDS ACT AND CA. BUS. & PROF. CODE § 16000.1. If Applicant's business mailing address is a residential address, that address will be subject to public disclosure unless Applicant provides a different address (e.g. PO Box) where the Applicant consents to receive service of process. If a different mailing address is not provided, a residential address may be subject to public disclosure.

Check all that apply:

New Application Change of Owner Change of Address Change of Business Name

License Year

Application Date: / /

Check all that apply:

Commercial or Industrial
Home based business located inside the City limits of Grand Terrace

Legal Business Name: Contractor State License #:

DBA (Doing Business As): Total Number of Employees:

Business Phone: Alternate Phone: Fax:

Business Mailing Address:

The business mailing address will be considered the address in which you consent to receive service of process

Business Physical Location (No PO Box):

Initial one:

- (initial) The business physical location or job site address provided above IS NOT a residential address.
(initial) The business physical location or job site address provided above IS A RESIDENTIAL ADDRESS.

Ownership Type: Sole Proprietorship (Individual) General Partnership Corporation LLC LLP Trust

Please describe your business activity in detail:

Business email: Federal ID #: Business website:

Date Business Began in Grand Terrace: / /

Owner Information: Use separate sheet of paper with additional owners' information if necessary.

Owner Name: (First Name) (Middle Initial) (Last Name)

Owner Address: (Address) (City) (State) (Zip)

Owner Cell Phone: Owner Phone: Owner email:

Pursuant to CA. Bus. & Prof. Code § 16000.1, provide AT LEAST ONE of the following forms of ID (required):

SSN: Valid CA DL issued by DMV #: Valid CA ID # issued by DMV:

Taxpayer ID # issued by the IRS: Municipal Identification #: Issued by: (Name of Municipality)

Primary Contact (Business License Related Questions and/or Emergency Contact):

Name: (First Name) (Middle Initial) (Last Name) Title: Phone:

Address: (Address) (City) (State) (Zip) Cell Phone:

FOR USE BY CITY ONLY: APPROVED NOT APPROVED NPDES Fee: Yes No CNPDES Fee: Yes No

Comments/Notes:

Amount Paid: \$ Method: Cash Check Credit Card Date: Received By:

- Code 1.00 - GROSS Code 3.01 - CNPDES Contractors C Code 8.00 - Fertilizer Sales
Code 2.00 - GNPDES Based on Gross Code 4.00 - Home Based Code 12.00 - Contractor AB-General or Electric (not-CNPDES)
Code 3.00 - CNPDES Contractor AB -General or Electrical Code 6.00 - Fortunetelling Code 13.00 - Contractor C-All Others (not-CNPDES)
Code 99.99 - Exempt

CALCULATE LICENSE AMOUNT DUE – Required for all applicants:

Check here ___ if exempt from Business Tax, and skip to Sworn Statement at the bottom of this application. Proof of exemption is required.

Step 1: Check here if you are a Contractor.
▶ Pro-rated fees apply only to new businesses in the first year that pay based on a fixed rate.
See Pro-Rated Fee Table for rates.

(1a) General Contractors – Enter \$150.00 on line 1(a), and skip to Step 3. (1a) \$ _____

(1b) All Other Types of Contractors – Enter \$80.00 on line 1(b), and skip to Step 3. (1b) \$ _____

Note: General or engineering contractors (Class A,B) who also do specialty and/or sub-contractor work (Class C) must pay the \$150.00 license fee above instead of the \$80.00 contractor license fee.

Step 2: All Other Business Types:

(2a) Enter your estimated gross receipts for the current year: (2a) \$ _____

(2b) Based on the gross receipts amount listed above, use the below fee schedule table to determine the license amount due. Enter the fee amount due on line 2(b). (2b) \$ _____

Gross Receipts:

\$ 49,999.99 or less -----	License Fee \$30.00
\$ 50,000.00 to \$ 99,999.99 -----	License Fee \$50.00
\$100,000.00 to \$149,999.99 -----	License Fee \$70.00
\$150,000.00 to \$199,999.99 -----	License Fee \$120.00
\$200,000.00 to \$299,999.99 -----	License Fee \$170.00
\$300,000.00 to \$499,999.99 -----	License Fee \$220.00
\$500,000.00 to \$699,999.99 -----	License Fee \$270.00
\$700,000.00 to \$999,999.99 -----	License Fee \$320.00
Over \$1,000,000.00 -----	License Fee \$320.00 plus \$0.25 per \$1,000 of gross receipts over \$1,000,000 to maximum of \$1,200.00

Step 3: Add \$80.00 for NPDES fee if applicable: (3) \$ _____
To determine whether or not your business is required to pay the NPDES fee,
Contact the Community Development Dept at (909) 824-6621 ext 3.

Step 4: Add CASp (required): (4) \$ _____ 4.00

Step 5: Total Amount Due (Sum amounts from 1a, 1b, 2b, 3 and 4): (5) \$ _____

Make check payable to: Tax Trust Account

ADDITIONAL INFORMATION

CASp State Mandated Disability Access/ Education Fee: On September 19, 2012, Governor Brown signed Senate Bill 1186 (SB 1186) into law. SB 1186 is intended to increase disability access, encourage compliance with construction-related accessibility requirements, develop education resources for businesses, and facilitate compliance with Federal and State disability laws. From January 1, 2013, and until December 31, 2017, cities and counties were required to collect a State mandated fee of \$1.00 from “any applicant for a local business license or equivalent instrument or permit, and from any applicant for the renewal of a business license or equivalent instrument or permit.” Assembly Bill 1379 was passed on October 11, 2017 which extends the assessment of the fee indefinitely and also the State mandated fee from \$1.00 to \$4.00 from January 1, 2018 until December 31, 2023. The City is required by law to inform you of the following: Under Federal and State law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies: The Division of the State Architect at: <https://www.dgs.ca.gov/DSA>; The Department of Rehabilitation at: <https://www.dor.ca.gov/>; The California Commission on Disability Access at: <http://www.dgs.ca.gov/CCDA>.

CALIFORNIA PUBLIC RECORDS ACT INFORMATION: <http://www.boe.ca.gov/info/publicrecords.htm>
CALIFORNIA AB 2184: https://leginfo.ca.gov/faces/billNavClient.xhtml?bill_id=201720180AB2184

SWORN STATEMENT

I acknowledge that the City of Grand Terrace's issuance of a Business License and payment of Business License Tax does not entitle me/authorized representative to conduct any business in the City that is in violation of any applicable laws. I further acknowledge that the City of Grand Terrace's issuance of a Business License does not waive the City of Grand Terrace's right in any way to enforce compliance with applicable laws against me/authorized representative. I hereby certify, under penalty of perjury, that the information in this application is true, correct, and complete to the best of my knowledge and belief. I agree to comply with all applicable laws and ordinances regulating the operation of this business. *I acknowledge that whatever address has been provided by me for the purpose of legal service process will be subject to public disclosure.

Signature of Business Owner/Authorized Representative

Printed Name

Date